

**FLINTSHIRE COUNTY COUNCIL FORWARD WORK PROGRAMME ITEMS
COUNCIL, CABINET, AUDIT AND OVERVIEW & SCRUTINY
MAY 2013 TO OCTOBER 2013**

COMMITTEE	MEETING DATE	DIRECTORATE	AGENDA ITEM & PURPOSE OF REPORT	REPORT TYPE (Strategic or Operational) (Cabinet only)	PORTFOLIO (Cabinet only)
May					
Social & Health Care Overview & Scrutiny Committee	9 May 2013	Community Services	Comments, Compliments and Complaints To receive the Annual report		
Social & Health Care Overview & Scrutiny Committee	9 May 2013	Community Services	Community Services Directorate Plan To consider the Community Service Directorate and Service Plans		
Social & Health Care Overview & Scrutiny Committee	9 May 2013	Community Services	Transformation of Double Click to a Social Enterprise This report describes our proposal to transform the service delivery of Double Click from a Social Services run work-scheme to a Social Enterprise working in partnership with Flintshire County Council as a new business		

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Social & Health Care Overview & Scrutiny Committee	9 May 2013	Community Services	Transition Up-date To provide the Committee with updated information on the progress of the Transition Team sited within Disability Services (Adult Social Services)		
Social & Health Care Overview & Scrutiny Committee	9 May 2013	Overview and Scrutiny	Provision of Health and Social Care Services, by Third Sector Organisation in Flintshire To update committee and demonstrate the range of health and social care services in Flintshire provided by third sector organisations.		
Social & Health Care Overview & Scrutiny Committee	9 May 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee		

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Social & Health Care Overview & Scrutiny Committee	9 May 2013	Community Services	<p>Social Services and Well-Being (Wales) Bill To provide an explanatory report of the Social Services and Well-Being (Wales) Bill. This report has been formulated as part of an awareness raising exercise and will briefly outline some key changes and possible implications proposed by this legislation</p>		
Flintshire County Council	14 May 2013	Legal and Democratic Services	<p>Schedule of Member Remuneration The purpose of the report to approve the council's Schedule of Member Remuneration</p>		
Flintshire County Council	14 May 2013	Legal and Democratic Services	<p>Constitutional Matters: Committees and Outside Bodies To deal with those matters which require decisions at the Annual Meeting of the County Council in accordance with Council Procedure Rule 1.1 (vii-xiii).</p>		

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Flintshire Council	County	14 May 2013	Legal and Democratic Services	Social Media Protocol To approve the attached Social Media Policy.		
Flintshire Council	County	14 May 2013	Chief Executive's	County Council Diary of Meetings 2013/14 To consider the diary of meetings for 2013/14 as set out in the attached schedule.		
Corporate Resources Overview & Scrutiny Committee		16 May 2013	Finance	Revenue Budget Monitoring 2012/13 Month 11 Monitoring		
Corporate Resources Overview & Scrutiny Committee		16 May 2013	Chief Executive's	Annual Improvement Report 2012 by the Auditor General for Wales		
Corporate Resources Overview & Scrutiny Committee		16 May 2013	Chief Executive's	Regional Closed Circuit Television Service To consider the North Wales regional proposal for an integrated public CCTV system based on a twin monitoring centre model.		

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Corporate Resources Overview & Scrutiny Committee	16 May 2013	Overview and Scrutiny	Leisure Services Budget Working Group To enable the Committee to consider setting up a Working Group to look at the Leisure Services budget		
Corporate Resources Overview & Scrutiny Committee	16 May 2013	Human Resources and Organisational Development	Management and leadership Development Programme Information and discussion		
Corporate Resources Overview & Scrutiny Committee	16 May 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Corporate Resources Overview & Scrutiny Committee.		
Community Profile & Partnerships Overview & Scrutiny Committee	20 May 2013	Environment	Flintshire Community Safety Partnership - Update To receive an update on the work of the Flintshire Community Safety Partnership		

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Community Profile & Partnerships Overview & Scrutiny Committee	20 May 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Community Profile and Partnerships Overview & Scrutiny Committee.		
Cabinet	21 May 2013	Human Resources and Organisational Development	People Strategy Update To provide Members with a progress report on the delivery of the People Strategy Action Plan	Strategic	Cabinet Member for Corporate Management
Environment Overview & Scrutiny Committee	22 May 2013	Environment	The Clwydian Range and Dee Valley Area of Outstanding Natural Beauty To receive a report on the extended area of outstanding natural beauty and the importance of the AONB to FCC and neighbouring authorities		
Environment Overview & Scrutiny Committee	22 May 2013	Environment	Missed Collections Technology Demonstration of Technology		

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Environment Overview & Scrutiny Committee	Before 22 May 2013	Environment	Tourism in Flintshire To provide an update on the current work to promote Flintshire to visitors and to manage Flintshire as a destination		
Environment Overview & Scrutiny Committee	22 May 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee		
June					
Housing Overview & Scrutiny Committee	5 June 2013	Housing	Quarterly Performance Reporting To consider Quarter 4 and year end outturns for improvement targets against Directorate indicators		
Housing Overview & Scrutiny Committee	5 June 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Housing Overview & Scrutiny Committee		

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Lifelong Learning Overview & Scrutiny Committee	6 June 2013	Lifelong Learning	<p>Outcome of Estyn Monitoring Visit</p> <p>To provide the Lifelong Learning Overview & Scrutiny Committee with details of the outcome of the Estyn Monitoring Visit on Local Authority Education Services for Children and Young People</p>		
Lifelong Learning Overview & Scrutiny Committee	Before 6 June 2013	Overview and Scrutiny	<p>Quarter 4 and Year End Services Performance Reports</p> <p>To note and consider the 2012/13 Quarter 4/Year End service performance reports produced at the Head of Service / Divisional level under the adopted business model of the Council. The reports cover the Quarter 4 period (January to March 2013).</p>		

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Lifelong Learning Overview & Scrutiny Committee	6 June 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Lifelong Learning Overview & Scrutiny Committee		
Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	11 June 2013	Lifelong Learning	Educational Attainment of Looked After Children To receive the Annual Educational Attainment Report		
Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	11 June 2013	Community Services	Local Safeguarding Children's Board To receive an update report on the work of the Board		
Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	11 June 2013	Community Services	Corporate Parenting Activity Update To provide an update to Members on Corporate Parenting Activity		

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Joint Lifelong Learning and Social & Health Care Overview & Scrutiny Committee	11 June 2013	Lifelong Learning	Young Carers Joint Report - to inform Members how services identify and provide specialist support for young carers in Flintshire		
Audit Committee	12 June 2013	Chief Executive's	WAO Annual Improvement Report To receive the Annual Improvement Report from the Auditor General for Wales and endorse the Council's response	Strategic	Cabinet Member for Corporate Management
Audit Committee	12 June 2013	Legal and Democratic Services	Estyn Monitoring Visit To ensure the statutory guidance to Audit Committees is complied with in relation to the Estyn Monitoring Visit of the 4th to 8th February 2013.	Operational	
Audit Committee	12 June 2013	Finance	Forward Work Programme To receive the Forward Work Programme.		

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Audit Committee	12 June 2013	Chief Executive's	Collaborative Projects Arrangements To inform the committee of the reporting arrangements for collaborative projects	Operational	
Audit Committee	12 June 2013	Finance	Internal Audit Annual Report To inform Members of the outcome of all audit work carried out during 2012/13 and to give the annual Internal Audit opinion on the Standard of Internal Control, Risk Management and Governance within the Council.		
Audit Committee	12 June 2013	Finance	Internal Audit Progress Report To present to Members an update on the progress of the Internal Audit Department.		
Audit Committee	12 June 2013	Finance	Action Tracking To inform the Committee of the actions resulting from points raised at previous Audit Committee Meetings.		

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Audit Committee	12 June 2013	Finance	Public Sector Internal Audit Standards To inform Members of the level of compliance of the Internal Audit Section with the Public Sector Internal Audit Standards.		
Audit Committee	12 June 2013	Legal and Democratic Services	Briefing Meeting held on the 22 February 2013 For the Committee to receive a report on the briefing held on the 22 February 2013 for Audit Committee members and Chairs of Overview & Scrutiny Committees.	All Report Types	
Corporate Resources Overview & Scrutiny Committee	13 June 2013	Finance	Welfare Reform Update To provide an update on the Welfare Reform Programme		
Corporate Resources Overview & Scrutiny Committee	13 June 2013	ICT and Customer Services	Procurement as a Flintshire Futures workstream Monitoring and development		

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Corporate Resources Overview & Scrutiny Committee	13 June 2013	Finance	Discretionary Housing Payments Update First update report to provide information about the implementation of the Policy and the impact on the budget to date.		
Corporate Resources Overview & Scrutiny Committee	13 June 2013	Overview and Scrutiny	Quarterly Performance Reporting - CR To consider Quarter 4 and year end outturns for improvement against Directorate indicators		
Corporate Resources Overview & Scrutiny Committee	13 June 2013	Human Resources and Organisational Development	Workforce Information Q 4 Monitoring and development		
Corporate Resources Overview & Scrutiny Committee	13 June 2013	Finance	Update on Flintshire Futures Finance Workstreams To provide an update on the Flintshre Futures Workstreams		

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Corporate Resources Overview & Scrutiny Committee	13 June 2013	Overview and Scrutiny	Forward Work Programme - CR To consider the Forward Work Programme of the Corporate Resources Overview		
Cabinet	18 June 2013	Chief Executive's	Improvement Plan 2013/14 Present the Council's Improvement Plan for 2013/14	Strategic	Cabinet Member for Corporate Management
Cabinet	18 June 2013	Chief Executive's	Council (Plan) Governance Framework Review Annual review of the Council (Plan) Framework	Operational	Cabinet Member for Corporate Management
Cabinet	18 June 2013	Chief Executive's	Outcome Agreement with Welsh Government - assessment of 2012/13 Present our internal assessment of achievement of the Outcome Agreement 2012/13	Operational	Cabinet Member for Corporate Management
Cabinet	18 June 2013	Chief Executive's	Community Endowment Fund To endorse details of the Community endowment Fund and its launch	Operational	Cabinet Member for Corporate Management

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Cabinet	18 June 2013	Chief Executive's	Quarterly Performance Reports (Q4/end of year) Present the quarterly service performance reports		Cabinet Member for Corporate Management
Cabinet	18 June 2013	Finance	Medium Term Financial Plan To report on the updated Medium Term Financial Plan	Strategic	Leader of the Council and Cabinet Member for Finance
Cabinet	18 June 2013	Finance	Revenue Budget Monitoring 2012/13 (Month 12) To provide Members with the revenue budget monitoring information at Month 12 for the Council Fund and the Housing Revenue Account in 2012/13.	Operational	Leader of the Council and Cabinet Member for Finance

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Cabinet	18 June 2013	Finance	<p>Welsh Government Business Rates Consultation - Rate Relief for Charities, Social Enterprises and Credit Unions</p> <p>To provide Members with details of ten recommendations contained in a Welsh Government Consultation on proposed changes to rate relief for businesses taking up occupation of long term empty commercial properties.</p>	Operational	Cabinet Member for Corporate Management
Cabinet	18 June 2013	Legal and Democratic Services	<p>Staffing Structure In Legal Services</p> <p>To Approve An Amendment To The Structure In Legal Services</p>	All Report Types	Cabinet Member for Corporate Management
Cabinet	18 June 2013	Community Services	<p>Annual Council Reporting Framework</p> <p>To present the final version of the Social Services Annual Performance Overview Report to Cabinet.</p>	Strategic	Cabinet Member for Social Services

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Cabinet	18 June 2013	Community Services	Sheltered Housing Improvement Project To seek approval from Cabinet on the restructure of the Community Based Accommodation Support Service.	Operational	Cabinet Member for Housing
Cabinet	18 June 2013	Community Services	Restructure of Housing Service Senior Management Team To outline and seek agreement of Cabinet for the proposed restructure of the Housing Service Senior Management Team.	Operational	Cabinet Member for Housing
Cabinet	18 June 2013	Environment	Flintshire Local Development Plan Delivery Agreement To seek Cabinet approval for the Flintshire Local Development Plan Delivery Agreement to be made available for stakeholder and public consultation.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment

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Cabinet	18 June 2013	Environment	<p>Roadside Memorials & Floral Tributes Policy To seek approval for the adoption of a policy for the County Road Network (to mirror the Trunk Road Policy) on Roadside Memorials and Floral Tributes.</p>	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	18 June 2013	Environment	<p>Food Service Plan To seek member approval for the Food Service Plan which details the service delivery programme for 1st April 2013 to 31st March 2014. It also contains a review of the 2012 Service Plan.</p>	Operational	Cabinet Member for Public Protection, Waste & Recycling
Cabinet	18 June 2013	Environment	<p>Cross Warranting of Officers in Public Protection To seek Member approval for the Director of the Environment and Interim Public Protection Manager to authorise officers from Wrexham to legally undertake duties within Flintshire</p>	Operational	Cabinet Member for Public Protection, Waste & Recycling

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Cabinet	18 June 2013	Environment	Public Rights of Way Priorities For the Cabinet to endorse a hierarchical approach to public rights of way maintenance, definitive map and public path orders and handling complaints.	Operational	Deputy Leader of the Council and Cabinet Member for Environment
Social & Health Care Overview & Scrutiny Committee	20 June 2013	Community Services	Quarterly Performance Reporting To consider Quarter 4 and year end outturns for improvement targets against Directorate indicators		
Social & Health Care Overview & Scrutiny Committee	20 June 2013	Overview and Scrutiny	Forward Work Programme - S&HC To consider the Forward Work Programm of the Social & Health Care Overview & Scrutiny Committee		
Community Profile & Partnerships Overview & Scrutiny Committee	24 June 2013	Overview and Scrutiny	Glyndwr University To receive a presentation on Glyndwr University, its aspirations for the future and how it relates to Flintshire		

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Community Profile & Partnerships Overview & Scrutiny Committee	Before 24 June 2013	Chief Executive's	Community Endowment Fund To endorse details of the Community Endowment Fund and it's launch		
Community Profile & Partnerships Overview & Scrutiny Committee	24 June 2013	Overview and Scrutiny	Forward Work Programme - CP&P To consider the Forward Work Programme of the Community, Profile		
Flintshire County Council	25 June 2013	Chief Executive's	Improvement Plan 2013/14 Present the Council's Improvement Plan for 2013/14		
Environment Overview & Scrutiny Committee	26 June 2013	Environment	Quarterly Performance Reporting To consider Quarter 4 and year end outturns for improvement targets against Directorate indicators		

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Environment Overview & Scrutiny Committee	26 June 2013	Environment	Draft Flood Management Strategy & Flooding Issues To consider the draft Flood Management Strategy and flooding issues prior to approval by Cabinet		
Environment Overview & Scrutiny Committee	26 June 2013	Environment	Speed Limit Review To present recommendations arising from the Speed Limit Review for A and B roads		
Environment Overview & Scrutiny Committee	26 June 2013	Environment	Mersey Dee Alliance To receive an update report on the Mersey Dee Alliance		
Environment Overview & Scrutiny Committee	Before 26 June 2013	Environment	Review of Council's Waste Collection Policy To seek Scrutiny comments on the revised waste collection policy		

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Environment Overview & Scrutiny Committee	Before 26 June 2013	Overview and Scrutiny	Quarter 4 and Year End Service Performance Reports To note and consider the 2012/13 Quarter 4 service performance reports produced at the Head of Service/Divisional level under the adopted business model of the Council. The reports cover the Quarter 4 period (January to March 2013).		
Environment Overview & Scrutiny Committee	26 June 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee		
July					
Housing Overview & Scrutiny Committee	10 July 2013	Housing	Collaborative Working within Housing Services To receive and consider current and future collaborative initiatives.		

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Housing Overview & Scrutiny Committee	10 July 2013	Housing	HRA Subsidy To receive an update on the potential amendments to the HRA subsidy, to include proposals to meet the WHQS		
Housing Overview & Scrutiny Committee	10 July 2013	Housing	Housing Service Plan To enable the Committee to consider the Housing Service Plan		
Housing Overview & Scrutiny Committee	10 July 2013	Housing	Adopted/Un-adopted land To consider HRA land that adopted and un-adopted together with management of garage sites.		
Housing Overview & Scrutiny Committee	10 July 2013	Community Services	Community Services Directorate Plan To consider the Community Service Directorate Plan		
Housing Overview & Scrutiny Committee	10 July 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Housing Overview & Scrutiny Committee		

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Corporate Resources Overview & Scrutiny Committee	11 July 2013	Overview and Scrutiny	Forward Work Programme - CR To consider the Forward Work Programme of the Corporate Resources Overview		
Lifelong Learning Overview & Scrutiny Committee	11 July 2013	Lifelong Learning	Sport and Leisure Business Plan 2013-2017 - A Local Authority Partnership Agreement with Sport Wales To inform Members of Flintshire County Council's response to the national sector wide 'Vision for Sport' in Wales, and how Flintshire intends to achieve the national aspiration of 'Every Child Hooked on Sport for Life'.		
Lifelong Learning Overview & Scrutiny Committee	11 July 2013	Lifelong Learning	Directorate Plan To consider the Lifelong Learning Directorate Plan		

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Lifelong Learning Overview & Scrutiny Committee	11 July 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Lifelong Learning Overview & Scrutiny Committee		
Cabinet	16 July 2013	Finance	Corporate Debt - Write Off To request authorisation to write off a single Corporate Debt	Operational	Cabinet Member for Corporate Management
Cabinet	16 July 2013	Finance	Capital Programme 2012/13 (Outturn)	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	16 July 2013	Finance	Council Tax Grants for Pensioners To provide Cabinet with information on the latest Welsh Government Grant Scheme in 2013-14 which provides financial assistance to pensioners to pay their Council Tax.	Operational	Cabinet Member for Corporate Management

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Cabinet	16 July 2013	Community Services	Delivering the Local Housing Strategy - consideration of funding and delivery models To consider a range of funding models to delivery affordable housing in a challenging economic climate	Strategic	Cabinet Member for Housing
Cabinet	16 July 2013	Community Services	Flint - Housing Regeneration Scheme To consider the design brief for new housing to replace Flint maisonettes and agree the delivery mechanism for new homes including CPO measures	Strategic	Cabinet Member for Housing
Cabinet	16 July 2013	Environment	Flood Risk Management Strategy To advise Members of the need to develop Flood Risk Management Strategy for Flintshire.	Strategic	Deputy Leader of the Council and Cabinet Member for Environment
Cabinet	16 July 2013	Environment	Review of Council's Waste Collection Policy To seek Cabinet approval for the revised waste collection policy	Strategic	Cabinet Member for Public Protection, Waste & Recycling

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Cabinet	16 July 2013	Lifelong Learning	Play Provision To identify sustainable play provision from April 2014 with reference to children's play areas and the Summer play scheme programme.	Operational	Cabinet Member for Regeneration, Enterprise & Leisure
Cabinet	16 July 2013	Lifelong Learning	Leisure Services Re-structure To inform members of the proposals for the Leisure Service Review to deliver an effective, flexible and responsive Service for the County and to secure approval to implement the new arrangement.	Operational	Cabinet Member for Regeneration, Enterprise & Leisure
Audit Committee	17 July 2013	Finance	Financial Procedure Rules To provide Audit Committee with the proposed updated Financial Procedure Rules (FPRs) following the annual review.		

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Environment Overview & Scrutiny Committee	23 July 2013	Environment	North Wales Residual Waste Treatment To receive and consider further details on the progress of the project.		
Environment Overview & Scrutiny Committee	23 July 2013	Environment	Deeside Enterprise Zone Progress Report		
Environment Overview & Scrutiny Committee	23 July 2013	Environment	Energy Switching Scheme To receive a further update as requested by the Committee on the 6 March, 2013		
Environment Overview & Scrutiny Committee	23 July 2013	Environment	Planning To receive a report on planning to include enforcement, the role of a Conservation Officer, turn around times of applications and inter-departmental (internal) consultation		
Environment Overview & Scrutiny Committee	23 July 2013	Overview and Scrutiny	Forward Work Programme To consider the Forward Work Programme of the Environment Overview & Scrutiny Committee		

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Social & Health Care Overview & Scrutiny Committee	25 July 2013	Community Services	Family Placement Team Review To provide Members with the outcome of the review of the FPT and recommendations for any future deployment / team restructuring.		
Community Profile & Partnerships Overview & Scrutiny Committee	25 July 2013	Overview and Scrutiny	Forward Work Programme - CP&P To consider the Forward Work Programme of the Community, Profile & Partnerships Overview & Scrutiny Committee		
Social & Health Care Overview & Scrutiny Committee	25 July 2013	Overview and Scrutiny	Forward Work Programme - S&HC To consider the Forward Work Programme of the Social & Health Care Overview & Scrutiny Committee		
August					
September					

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Flintshire County Council	10 September 2013	Finance	Financial Procedure Rules To provide County Council with the proposed updated Financial Procedure Rules (FPRs) following the annual review.		
Corporate Resources Overview & Scrutiny Committee	12 September 2013	Finance	Revenue Budget Monitoring 2013/14 (Month 3) To provide Members with the Revenue Budget Monitoring 2013/14 (Month 3) report.		
Cabinet	17 September 2013	Finance	Revenue Budget Monitoring 2013/14 (Month 3) To provide Members with the most up to date revenue budget monitoring information (Month 3) for the Council Fund and the Housing Revenue Account in 2013/14.	Operational	Leader of the Council and Cabinet Member for Finance
Cabinet	17 September 2013	Human Resources and Organisational Development	Workforce Information Quarter 1 April - June 2013 To provide Members with an update for the first quarter 2013/14.	Operational	Cllr Billy Mullin
October					

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